



# A Guide to Waste Disposal

Bay Square  
Condominium

LET'S GET RID OF IT RIGHT!

## Who We Are

### About Us

Established in 1989, Bay Square is a 113-unit condominium community where unit owners work together to establish and follow helpful rules and procedures that ensure we maintain a superior place to live. We offer residents this quick guide to waste disposal so everyone can follow these established procedures that are helpful to the staff, friendly to the environment, gentle on our infrastructure, and in sync with the City of Cambridge's waste collection programs.

### Contact Us

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Yvonne Vicente, Head Concierge



Rich Medeiros, Facilities Manager

## IN YOUR UNIT:

**Kitchen sink:** Place only minor food scraps down drain. Collect food waste in compost kitchen bins and bags that are available free at front desk. Drop bag in green compost bin in Recycling Room. **No cooking oil down any drain;** it clogs plumbing. Place oil in secure container and put in round trash bins in trash room.

**Toilet:** You know what belongs there. Otherwise, no food, kitchen oil, hygiene products, dental floss, or wipes. **These products clog plumbing and cause backups.**

**Trash:** Plastic bags/film, black plastic, milk/juice cartons, food wrappers, bubble wrap, hangers, Styrofoam, electric cables, alkaline batteries, small electronics, non-recyclables. Tie bags securely and drop in trash chute or bring bags to round trash bins in Recycling Room.

## IN THE TRASH CHUTE:

Trash items as listed on left **should be placed in securely tied bags.** NO food, liquids, glass, recyclables, needles, or medical waste. Broken glass or needles could injure staff.

## IN THE RECYCLING ROOM:

**Round trash cans:** Trash items as described on left. No food, no recyclables, no needles.

**Compost bin:** All solid food waste: meat, fish, bones, veggies, fruits, cheese, bread, tea bags, coffee grounds, cut flowers, paper napkins in compost bags provided. **No food containers.**

**Clothing/textile bin:** All clothing in any condition, shoes (in pairs), belts, handbags, towels, sheets, blankets, curtains, textiles. Nothing wet or moldy. Used pillows should go in trash.

**Big blue recycling bins:** Foil, RINSED metal cans, glass and plastic bottles, jars, and containers with lids; paper, mail, thin cardboard food packaging, pizza boxes, newspapers, magazines, books. **NO** plastic bags, Styrofoam, tanglers, black plastic.

**Cardboard bin:** Corrugated cardboard and heavy cardboard packaging. Don't be that guy or gal – break down boxes. Cutting tool provided.

**Book exchange:** Leave a good book, take a good book. No textbooks, encyclopedias, tchotchkes or random items.

**The big stuff:** Furniture, mattresses, appliances are collected curbside by the Cambridge DPW. **Do not leave in Recycling Room.** Schedule a pickup:

[CambridgeMA.gov/recycle](http://CambridgeMA.gov/recycle)