

## **Bay Square Condominium Trust Trustee Meeting Minutes**

**Tuesday, July 19, 2022  
6:00 PM – on Zoom**

- I. Board Members:** Meredith Leshkovich, Rebecca Rudicell and Catalina Arboleda
- II. Staff:** Jamie MacDonald; Joe Andrade
- II. Minutes:** Reviewed and approved June 2022 minutes
- III. Financials:** Reviewed and approved Financials Revenue: June 2022 right on budget; expenses under budget; \$165,760 total reserve balance \$975, 885
- IV. Maintenance Report – Joe Andrade (Superintendent's report)**
- V. Management Review:**

### **1. Old Business:**

- A. Structural review: Company will be August 1-3<sup>rd</sup> here to do the whole investigation.
- B. Window washing: starting next Monday, July 25<sup>th</sup>; the company doing the window washing will come out.
- C. Package room camera and fob reader were approved; Joe will get in touch with the company
- D. Delayed discussion of hall mirrors until we can meet with Claudia and Mary.

### **2. New Business:**

**Future Capital Projects; Prioritization and Planning: Capital Projects for 2022**

**We did not set a date for the next meeting, given Mary's absence.**