

Bay Square Condominium Trust Trustee Meeting Minutes

Tuesday, July 19, 2022
6:00 PM – on Zoom

- I. **Board Members:** Meredith Leshkowich, Rebecca Rudicell and Catalina Arboleda
- II. **Staff:** Jamie MacDonald; Joe Andrade
- II. **Minutes:** Reviewed and approved June 2022 minutes
- III. **Financials:** Reviewed and approved Financials Revenue: June 2022 right on budget; expenses under budget; \$165,760 total reserve balance \$975, 885
- IV. **Maintenance Report – Joe Andrade (Superintendent's report)**
- V. **Management Review:**

1. Old Business:

- A. Structural review: Company will be August 1-3rd here to do the whole investigation.
- B. Window washing: starting next Monday, July 25th; the company doing the window washing will come out.
- C. Package room camera and fob reader were approved; Joe will get in touch with the company
- D. Delayed discussion of hall mirrors until we can meet with Claudia and Mary.

2. New Business:

Future Capital Projects; Prioritization and Planning: Capital Projects for 2022

We did not set a date for the next meeting, given Mary's absence.