

**BAY SQUARE CONDOMINIUM BOARD OF TRUSTEES MEETING  
OCTOBER 19, 2009, 7:30 PM**

**Present:** Sharon Britton, Jackie Landau, Ann Oppenheimer, Meredith Leshkowich, Derik Opydyke and Joe Andrade

**Open Session:** Sarah Robinson Epstein questioned the Comcast conversion to digital service. It was explained to her why boxes were necessary.

**Minutes:** The minutes of the September 30th meeting were approved as presented.

**Financial:** The financial report was presented by Derik Opydyke and approved.

**Roofing Project:** The project has been completed except for installation of two slider doors which are still on order. An exhaust fan leak has been detected which is being repaired.

**Smoking:** A packet has been sent to all owners presenting the steps needed to make Bay Square a smoke-free building. The votes will be tabulated and the results presented at the annual meeting in February.

**Storage Lockers:** A letter will be sent to all owners who do not have storage lockers informing them of the date the lottery will be held.

**Maintenance;** Heat was turned on in early October.  
The Drain Doctor has completed cleaning the drains.  
Several clogged drains have been cleared.  
Filters will be replaced next month.  
The pool will close November 15th.

The next Board Meeting is scheduled for Monday, November 16th at 7 pm.