

# **BAY SQUARE CONDOMINIUM**

## **KEY RELEASE AGREEMENT FORM**

Resident Name: \_\_\_\_\_ Unit #: \_\_\_\_\_

Resident Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

I have voluntarily turned over the keys to the above unit at Bay Square Condominium to the concierge, superintendent, or other personnel, hereafter referred to as the "Bay Square Condominium Management" or "Management" for the following use:

### **PERMANENT USE:**

I voluntarily give my keys to the Bay Square Condominium Management on a permanent basis.

Please sign below to authorize permanent use until revoked.

\_\_\_\_\_  
Print Resident Name                      Signature of Resident                      Date

### **TEMPORARY USE:**

My keys are being voluntarily given to the Bay Square Condominium Management for the following period:

From date: \_\_\_\_\_ To date: \_\_\_\_\_

I understand that I am expected to claim my keys at the end of this period and that no attempt to return these keys will be made by Management.

I further understand and agree that the Trustees of Bay Square Condominium, their managing agent, servants, employees, officers and directors shall not be liable or held responsible for any loss or damage to property or person arising from the acceptance, use or possession of these keys and I hereby agree to indemnify and hold harmless said parties from any and all loss, liability, cost, damage and expense arising there from.

I further understand that no member of the Bay Square Condominium staff shall be required to accompany a visitor or service personnel to my unit.

\_\_\_\_\_  
Print Resident Name                      Signature of Resident                      Date