

BAY SQUARE CONDOMINIUM

PERMANENT & TEMPORARY GUEST AUTHORIZATION FORM

PERMANENT GUEST AUTHORIZATION

Resident Name(s): _____ Unit #: _____

Please allow the following guest(s) to enter my unit at any time:

Name(s): _____ Relationship (your answer is optional)
(e.g., friend, relative, housecleaner, etc.): _____

1. _____ _____

2. _____ _____

3. _____ _____

4. _____ _____

Approved by: _____ Date: _____

Print Resident Name

Signature of Resident

TEMPORARY GUEST AUTHORIZATION

Please allow the following guest(s) to enter my unit on the specific dates indicated:

Name(s): _____ Inclusive Dates:
(e.g., friend, relative, housecleaner, etc.): _____

1 _____ to _____

2 _____ to _____

3 _____ to _____

4 _____ to _____

Approved by: _____ Date: _____

Print Resident Name

Signature of Resident

PLEASE NOTE: Concierge and staff members are not authorized to escort guests to your unit or to unlock or open any unit doors.